

WAIRARAPA PARISH PASTORAL COUNCIL MEETING

Minutes of the Meeting of 26th August 2025

Martinborough Hall 5.00-7.00pm

Present: Lisa Dudley (chair), Helen Morgan, Father Matthew, Father Pene, Jan McCarthy, Frank Duckett, Joe Kirkpatrick, Carrie Watson

Minutes: Marie Shone

1. Spiritual Reflection - Helen
2. Apologies: Tom Roseingrave
3. Moved Helen Morgan, seconded Lisa Dudley, that the minutes from the meeting of July 22nd 2025 be approved, Agreed to.
4. Matters arising from previous minutes
 - Martinborough letter re community garden. Group responded to letter from Lisa seeking further clarification. Lisa replied and there has been no further interaction.
5. Reports from:
 - *Finance Committee – There has been an encouraging response to the planned giving

Denise organising QR codes for planned giving

*Building Reports –

St Patrick's: Awaiting on two quotes for repair of roof leaks before presenting to the Archdiocese.

Steeple and loft areas are part of earthquake strengthening

Presbytery; Leaks in the roof here are compromising electrics. Obtaining quotes for repair – if over \$15,000 will need to go to the Archdiocese, Also possibility of asbestos.

Carterton Chapel;

- Investigating the hall to find out costs of bringing it up to standard

St Teresa's;

On hold while processes are clarified

St Patricks Insurance

- Some minor issues still to be completed. Altar needs cleaning. Sound system, TV (2), front organ and projector all need replacing.
- Heat pumps \$11,000. over insurance
- Carpet laying will occur after roof leak fixed, could be a cost if this needs to be stored awaiting roof repairs
- Control for alarms needs to be removed from Moore House. Currently pay power to maintain systems here.

- Maintenance needs to be proactively managed in future.

Father Pene and Father Matt;

- Youth Alpha course at Chanel. Year 10 students. Supported by Parish ladies. Video followed by small group discussion.
- Confirmation Mass Featherston August 30th- 7 candidates. A Parish celebration
- Confession. Difficulty of not having an appropriate venue discussed.
- Priest retreat November 17th - 22nd

7. General Business;

a) Parish Plan Lisa asked for feedback on the revised plan (attached), The three focus areas have each been expanded to three areas each. Annually a priority can be identified from here to be supported.

The Parish Feast Day will be the beginning of the wider Parish consultation on this. Frank to organise QR code to facilitate this.

b) Safeguarding and Volunteer Roles; People involved in the following roles **MUST** have completed a safeguarding course, be Police vetted and signed the Code of Conduct: Altar servers trainer, Extraordinary Minister of Communion to the sick, Liturgy of the Word with children, Leader for Sacramental Programme, Youth leaders. This practice is now the norm for the Doiocese and wider Church. Safeguarding workshops will be held here in September or may be accessed online via the Archdiocese website.

c) Communication

Monthly Newsletter. First joint Finance/Pastoral Council newsletter circulated – a positive response.

Suggestion box back in the Hall during Mass

d) Communications Inward = Colin MacLeod will share insights from his doctoral research and experiences as a Catholic educator September 6th at Sacred Heart Connolly Hall Wellington

e) Parish Feast Day to be celebrated October 12th with one Parish Mass celebrated in Anzac Hall Featherston 10.00am. Organising Committee to support setting up. Discussed providing vans and carpooling for transport. Helen /Lisa coordinate

f) Jos asked if Parish has a handbook / procedure manual to assist people taking on various roles in the Parish. This is a work in progress

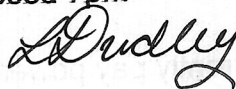
8 Opening prayer next meeting Joe, closing prayer Tom

Next meeting St Marys Carterton Date September 23rd 5pm

Final prayer.Helen

Meeting closed 7pm

Signed



Date 23 Sep 25.