

# Weekly Progress Report

## St Patrick's Church Parish – Presbytery Re-roof 375 Queen Street, Masterton

Reporting Period: 11 May – 15 May 2026

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### 1. Works Completed This Week

- All roofing works were completed this week.
  - Final installation and finishing works have now been completed across all roof areas.
  - Site monitoring and housekeeping inspections were carried out to ensure the site remains safe and tidy.
  - An onsite visit was completed to review overall project completion and site condition.
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### 2. Works in Progress

- Preparation for scaffold dismantling and final site demobilisation.
  - Ongoing monitoring of site cleanliness and remaining materials prior to final completion.
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### 3. Upcoming Works (Next Week)

- Orange waste bags are scheduled to be removed from site via Hiab on Monday.
  - Scaffolding is scheduled to be dismantled and removed next week, subject to contractor scheduling.
  - A final inspection will be undertaken following scaffold removal to ensure the site is tidy, free from debris, and all works have been completed to the required standard.
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### 4. Health & Safety

- All safety systems remain in place and compliant until scaffold removal is completed.
- No incidents or near misses were reported during this period.

## Site Safety Notices:

- ✓ Care should continue to be taken around scaffold and active work areas until all contractors and equipment have been removed from site.
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## 5. Risks / Delays

- Scaffold removal has been delayed slightly due to scheduling availability.
  - No other delays are currently impacting project completion.
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## 6. General Comments

The roofing component of the project has now been successfully completed. Focus has now shifted toward final site clean-up, removal of scaffolding and remaining waste materials, and preparation for final handover. A final inspection will be carried out once scaffolding has been removed to confirm the site is left tidy and all works have been completed to the required standard.

